Job Posting

POSITION
Health & Wellness Navigator, Master Lease Program

EMPLOYMENT TYPE
Full Time

SALARY
$40,000–44,000/year

REPORTS TO
Assistant Program Director, Master Lease Program

ESSENTIAL DUTIES AND RESPONSIBILITIES
The Health & Wellness Navigator will:
- Conduct assessment of the health needs of each resident including identifying barriers to access to health services and health related resources in the community.
- Create a health and wellness action plan tailored to each client’s needs, working collaboratively with healthcare providers and other community-based organizations to ensure client receives comprehensive and coordinated care and an increase access to health services.
- Promote health, prevention, and wellness informational activities for residents specific to their determined health needs.
- Provide access to educational resources in order to increase client awareness of social determinants on health outcomes as well as how to manage chronic conditions.
- Together with the Case Manager, provide education on insurance options available to residents, including eligibility criteria, and how to access/renew benefits.
- Provide clients with ongoing follow-up, conduct motivational interviews, and assist with health goal setting.
- Seek out existing community medical and mental health resources and provide information and referrals for to clients as needed.
- Assist clients with medication review and understanding directives from PCPs in order to address chronic health conditions and decrease utilization of hospitals and other high-cost interventions.
- Provide consistent communication to clients via Friendly Visits (FV) and Telephone Reassurance phone calls (TR).
- Coordinate transportation resources for medical appointments and provide appointment reminders as needed.
- Assist residents in coordination of medical services and escort tenants to appointments when appropriate and based on need.
- Assist residents in accessing necessary medication as well as any medical equipment that will ensure resident safety and housing stability.
Together with the Assistant Program Director, organize curriculum for health and wellness educational workshops for residents.
- Track and report on the outcome of referrals and the impact of services on tenant health and housing stability.
- Additional responsibilities may be added as position evolves.

**COMPETENCIES**
- Dynamic, able to multi-task, problem solve, and work independently
- Team player and willing to work with a diverse population
- Experience working with the homeless population and/or seniors and older adults
- Flexible in order to accommodate weekend hours as the need arises
- Previous experience as a Community Health Worker strongly preferred
- Commitment to RiseBoro’s mission of unleashing the potential of communities to thrive, no matter the odds

**EDUCATION EXPERIENCE**
- High School Diploma required; Associates Degree in human services or related field preferred
- A minimum of 2 years of social service experience, particularly with healthcare systems and coordination

**APPLICATION DEADLINE**
Ongoing

**SUBMIT RESUME TO**
krmontanez@riseboro.org