

Job Posting

POSITION

Community Engagement Manager

EMPLOYMENT TYPE

Regular FT – 35 hours/week

REPORTS TO

VP Community Affairs

Working at RiseBoro is more than a job: join a team in an organization who is “In the Community for Good”.

Rise with us! Be part of a growing organization whose mission is to unleash the potential of communities to thrive, no matter the odds. The Community Engagement Manager makes a marked impact on furthering RiseBoro Community Partnership’s mission by building and strengthening support for integrated service delivery. The successful candidate will be responsible for maintaining relationships with key stakeholders in conversations that inform and promote the organization’s mission. They will also serve as a community organizer to help identify and address root causes of problems through asset-based community development practices. The Community Engagement Manager will be a key member of the Community Affairs (CA) team in articulating the RiseBoro strategic direction. If you have a strong background in organizing or engagement, with a passion for empowering people to end the cycle of poverty, we encourage you to apply.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The Community Engagement Manager will engage with communities in which RiseBoro Community Partnership either provides or to which RiseBoro has the intent to provide services. They will be responsible for building and maintaining relationships. They will engage with community members and stakeholders to assess current issues of concern, and celebration, including public safety, displacement, habitable housing, open space, development, access to resources and the arts. They will: lead efforts to develop community engagement pathways for RB’s work in new communities and development projects; liaise with the New York arts community and Bushwick’s changing population on behalf of CA team to share information and resources liaise with NYC’s Public Housing Community to ensure public safety, code compliance, housing repairs and address development, quality of life, and community engagement issues; liaise with partners, funders, government agencies and the offices of elected officials; increase RiseBoro’s visibility and accessibility through relationship building, support of community initiatives, public programming, events, and innovation, establish partnerships and create opportunities for RiseBoro to access creative programs and resources; work with the CA team and RiseBoro leaders to devise qualitative metrics, in order to assess community impact; attend community meetings and events to gauge challenges, trends, and changes in the landscape of neighborhoods in which RiseBoro is invested; liaise with residents, leaders, stakeholders, and programs in these communities to solicit input and develop partnerships; work with the fundraising and development team to determine areas of need in the community and assist with researching and responding to RFPs; inform the agency’s economic development work and advise on future social enterprise initiatives; work with RiseBoro Housing to guide open space usage and maintenance; Provide on the ground intelligence and serve as a brand ambassador when discussing RiseBoro’s strategic direction and priorities; complete additional duties which could include special projects with other divisions, and as may be assigned and/or approved by supervisor.

COMPETENCIES

Strategic Community Collaborator:

Outward turning: Listens, seeks information from the community, is engaged in activities to understand community aspirations, and is able to authentically restate the community's agenda from the community's perspective. *Inquisitive and curious:* Seeks information and shares knowledge of the community, is consistently present and visible in the community. *Creates strategic partnerships:* Identifies recruits, engages and convenes strategic and diverse groups of stakeholders to advance the common good. *Implements shared initiatives:* Works inclusively with individuals (target populations, residents and other non-institutional partners), networks and organizations to explore shared interests and create and act on common goals, priorities and visions.' *Culturally astute:* Understands, communicates and works effectively and respectfully across demographical, socioeconomic, language and all other constituents that represent diverse culture of communities.

Skilled Communicator:

Writes clearly and concisely;
Uses multiple platforms to reach diverse audiences;
Effective public speaker and presenter;
Effectively engages with diverse audiences
Active Listener – is open to new ideas and diverse opinions.

Internal Collaborator:

Works effectively with the CA team, including Development and Marketing/Communications to develop and communicate compelling messages; Provides leadership in making programmatic and operational recommendations to VP of CA on how to best implement regional grant making strategy; Is able to assess progress and describe results to collaborating partners and to the larger community with authenticity, clarity, transparency and effectiveness and intentionally share and collaborate with internal teams.

Manage Conflict Effectively:

Manages conflict and tensions between collaboration and competition; engages constituents in a constructive way to resolve conflict; identifies and advances win-win solutions to improve lives in communities.

Manages Change:

Identifies and implements new ways of conducting business to enhance effectiveness and efficiency; Communicates benefits of change to team members and to partners; Shows link between the change and its benefit(s) to impact work.

Demonstrates Flexibility:

Is flexible and willing to step out of the comfort zone, is able to support leadership decisions even if personally in disagreement; Able to shift gears and comfortably handle risk and uncertainty.

SKILLS

- A minimum of two-years organizing experience in a changing community
- Dynamic able to multitask and work independently
- Energetic and enthusiastic attitude
- Strong relationship manager with excellent interpersonal skills

EDUCATION

Bachelor's degree required

TO APPLY

Please send a resume and cover letter to development@riseboro.org

